

CRANSTON SCHOOL COMMITTEE

PUBLIC WORK SESSION

WEDNESDAY, APRIL 13, 2011

WILLIAM A. BRIGGS BUILDING (REED CONFERENCE ROOM)

845 PARK AVENUE

EXECUTIVE SESSION: 6:00 PM

**PUBLIC WORK SESSION IMMEDIATELY FOLLOWING EXECUTIVE
SESSION**

PUBLIC SESSION IMMEDIATELY FOLLOWING PUBLIC MEETING

AGENDA

1. Call to Order – 6:00 p.m. – Convene to Executive Session pursuant to RI State Laws PL 42-46-5(a)(1) Personnel; PL 42-46-5(a)(2) Collective Bargaining and Litigation (Contract Negotiations' Update – Bus Drivers/Trades People/Mechanics, Custodians); (Teacher Negotiations; Teacher Assistants/Technical Assistants/Bus Aides Arbitration Award).

2. Executive Session

3. Call to Order – Public Session

4. Roll Call – Quorum

5. Public Work Session:

- a. Policy for “Tutoring Guidelines”, (New) Policy #5112.3**
- b. Food Service Financials**
- c. Capital Budget**

6. Adjourn Public Work Session to Public Meeting

7. Executive Session Minutes Sealed – April 13, 2011

8. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district’s web site at www.cpsed.net, Cranston Public Schools’ Administration Building, 845 Park Avenue, Cranston, RI; and Cranston City Hall, 869 Park Avenue, Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting.

Individuals requesting interpreter services for the hearing impaired must notify the Superintendent’s Office at 270-8170 72 hours in advance of meeting date.

Notice Posted: April 7, 2011

POLICY #5112.3

Tutoring Policy

In accordance with state law, the student's home school will make every attempt to accommodate the student's illness, while keeping them in school as much as possible. Consideration will be given to an abbreviated schedule, use of the school's planning center (if applicable), and accommodations within the schedule for therapeutic time, etc., to enable the student full access to the curriculum and instruction offered by the district.

It is important to consider that any time out of school, especially at the high school level, could negatively affect a student's ability to complete state-mandated graduation requirements. Students are expected to be in school in order to have access to a full range of educational opportunities, which tutoring cannot provide. For example, if a student needs tutoring in Chemistry, it is extremely difficult to replicate effectively the laboratory experiences that a child would have in a classroom setting.

It is the belief of this district that student's should have every opportunity to be in school to fully access all of the educational opportunities that a classroom and school setting offers. Please consider this when deciding on the appropriateness of tutoring.

If attempts fail to keep the child in school, and homebound tutoring

is appropriate and necessary, the following criteria must be met:

a. Parent/guardian must provide the school with a physician's letter stating that the child has been examined and a determination has been made that the child cannot attend school full-time for at least twenty (20) consecutive school days, due to a medical diagnosis. This letter should clearly include such diagnosis of the student's illness, and course of treatment to assist the child in returning to school. It should also state an expected time for student to return to school.

b. Physician's notes on prescription pads will not be accepted.

c. The physician's letter will be one of the factors in considering home tutoring eligibility.

d. Parents will be required to sign a medical release for the district to contact the physician, have the physician provide a diagnosis and if necessary, coordinate with the district to provide an appropriate program for your child.

e. The district will have discretion to forward the physician's request to the district's medical staff (i.e. district physician, psychiatrist, etc.) for review and input.

f. If the Superintendent or his/her designee makes a determination

that a student must receive home tutoring for a period of time, the approval will be given in accordance with the physician's plan for treatment and diagnosis for approximate time of absence from school. The maximum will be one quarter's time (45 days) with a potential for extension, if medically necessary and with appropriate updated evaluations. Parent/guardian will be required to provide the district with an updated physician's letter when seeking an extension.

g. Tutoring sessions shall occur outside of the student's home (hospital, local library, etc.), unless the student is physically unable to leave home.

If the above criteria is met, the district will arrange a schedule of tutoring with the following time allotments:

Grade Level Kindergarten Elementary Middle/High School

Time 2.5 hours/week 5 hours/week 1 hour per subject up to a maximum of 6 hours per week

If the parent cancels more than three (3) times, the tutoring schedule will be suspended. It may be reinstated if the sending school meets with the parent to discuss why the sessions were cancelled and to verify that home tutoring is still an appropriate option for the student.

The district will make every attempt to find a highly qualified and/or

certified person to tutor in an academic area. Exceptions will be made only by the Executive Director of Educational Programs.

POLICY ADOPTED: CRANSTON PUBLIC SCHOOLS
RESOLUTION NO. CRANSTON, RHODE ISLAND